

Network Specialist

Jarislowky, Fraser Limited is an investment management firm with over 60 years of experience conducting fundamental research and managing assets for pension funds, foundations and endowments, corporations and individuals in Canada and internationally — representing more than CA\$53 billion in assets under management. Our history and culture are rooted in investment stewardship that is expressed through an adherence to quality investing consistent with our long-standing investment philosophy and the advancement of good governance and sustainable investing. Acting in the best interests of our clients is the cornerstone of everything we do. Headquartered in Montreal, we have offices in Toronto, Calgary, Vancouver and New York.

Location Montreal or Toronto

Purpose

Contributes to the overall success of the IT department ensuring specific individual goals, plans, initiatives are executed / delivered in support of the team's business strategies and objectives. Ensures all activities conducted are in compliance with governing regulations, internal policies and procedures.

To provide first and second level support as well as manage low- to medium-risk projects and independently implement low- to medium-complexity network changes within defined standards, procedures and policies.

Key Responsibilities

- Champions a customer focused culture to deepen client relationships and leverage broader Bank relationships, systems and knowledge.
- Independently implement network communication changes of low to medium complexity that affect software, hardware and infrastructure to improve the performance and reliability of the system within defined procedures and practices
- Perform regular systems and network maintenance under the general direction of the Network Administrator or Senior Manager
- Provide second-level support to Help Desk Analysts
- Under minimal supervision, manages small to medium complexity, low to medium risk projects
- Work on problems of moderate scope where analysis of situations or data requires a review of identifiable factors; escalates more complex problems to the Network Administrator
- Expected to provide mentoring to junior analysts, understand departmental objectives and Division network strategies, and keep current on rapidly changing network technology
- Understand how JFL's risk appetite and risk culture should be considered in day-to-day activities and decisions.
- Actively pursues effective and efficient operations of his/her respective areas in accordance with Scotiabank's Values, its Code of Conduct and the Global Sales Principles, while ensuring the adequacy, adherence to and effectiveness of day-to-day business controls to meet obligations with respect to operational, compliance, AML/ATF/sanctions and conduct risk.
- Champions a high performance environment and contributes to an inclusive work environment.

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Qualifications

- High-level of attention to detail and accuracy.
- Strong customer service.
- Innovative and eager for involvement in news projects and initiatives.
- Excellent communication skills, both written and verbal.
- High levels of self-motivation and self-discipline.
- Ability to work well within a team.
- Proven team player.
- Ability to work under pressure in a dynamic environment
- Bilingual, French and English.

Reporting Relationships

Primary Manager:	<ul style="list-style-type: none">• Senior Manager, Development
Direct Reports:	<ul style="list-style-type: none">• Nil
Shared Reports	<ul style="list-style-type: none">• Nil

Dimensions

<ul style="list-style-type: none">• Provide support to Technicians.• Multiple projects

Education / Experience / Other Information

<ul style="list-style-type: none">• B.Sc. (Engineering or Computer Science) or college diploma in networking technology• 3-5 years of experience in the field or related area• Good knowledge of Office 365 implementation• Good knowledge of Microsoft VDI technology• Good knowledge of multiple communication protocols such as TCP IP, IPX, NETBIOS, etc.• CISCO Certification is an asset• Proven track record in organizational and problem-solving skills.

Working Conditions

- Work in a standard office-based environment.

We welcome all applications and wish to thank all candidates for their interest in applying for this position. However, only individuals selected for interviews will be contacted. Please send your CV and cover letter to kcarriere@jflglobal.com